

**PRECEPTOR SEMINAR  
KINGSTON PLANTATION  
MYRTLE BEACH, SOUTH CAROLINA  
APRIL 20 and 21, 2026**

**Come to our 2026 Preceptor Seminar!!  
"Mentoring the Next Generation of  
Nursing Home Administrators"**

The NC State Board of Examiners for Nursing Home Administrators will offer the **2026 Preceptor Seminars** on **April 20 and 21, 2026**. This year's seminar will be in Myrtle Beach, SC at the Kingston Plantation. **This year everyone will meet in one group for Renewal as well as Initial.** The seminar will be open to all nursing home administrators seeking preceptor certification and/or continuing education credits. **This is the only Preceptor Seminar being planned for 2026 by the NC State Board of Examiners for Nursing Home Administrators.**

**SPEAKERS**

The Board welcomes **Joe Townsend** as our **Keynote speaker** for our **2026 Seminar**. He is the author of **The Principles of Health Care Administration** that is widely used by AITs across the country to study for the National Exam. Joe is currently the **Executive Director** for the **Louisiana Board of Examiners of Nursing Facility Administrators**. He has been in the industry for over **40 years** and has trained many **Nursing Home Administrators** throughout his career. He teaches **Preceptor programs** in **Mississippi, Louisiana, and Georgia** as well as **NAB prep courses** in many states.

The Board will also have other speakers from our industry to speak on leadership and industry-wide concerns and topics.

**COST OF SEMINAR**

The seminar registration fee is **\$475.00 per participant until March 31<sup>st</sup>**. **After April 1, the cost increases to \$495.00 per participant.** Please note the registration policies on the enclosed registration form. **Space is limited and we will close registration when maximum capacity has been reached.** Please register immediately to ensure the availability of space in the seminar. **Registration will be accepted on a first come basis and will be accepted by mail with the registration fee accompanying the registration form OR by emailing/faxing the registration form along with your credit card payment confirmation.** Please visit our website [www.ncbenha.org](http://www.ncbenha.org) to make a credit card payment. **Credit card payments are only accepted online.**

**REGISTER EARLY, SPACE IS LIMITED. NO REGISTRATION FOR THE SEMINAR WILL BE ACCEPTED AFTER APRIL 10, 2026.**

## **ACCOMMODATIONS**

You can book online with this link, [NC State Board of Examiners Link](#) . The link takes you to the correct page to make reservations at the hotel, condos as well as the villas. We have a limited block of rooms reserved until **March 20, 2026**. To register for your overnight rooms by phone, please call Kingston Plantation 1-800-876-0010. **You should register with the NC State Board of Examiners for Nursing Home Administrators.** See special rates as follows:

**\*\*\*Pricing on the link includes the \$31.99 USD resort charge per night, but excludes tax\*\*\***

<u>Rooms</u>	<u>Base Room Rates</u>	<u>w/Resort Fee</u>
Hotel Suites	\$244	\$275.99
2 Bedroom Villa	\$249	\$280.00
Guest Room Brighton	\$209	\$240.99
2 Bedroom Ocvw Brighton	\$309	\$340.99

Individual cancellations must be made seven (7) days prior to the arrival date, or one night's deposit will be forfeited.

**Participants are responsible for making their own reservations.**

## **CANCELLATION POLICIES**

**Seminar registration fees will be refunded for written cancellations. A full refund will be made for written cancellations made prior to or on March 30, 2026. There will be a 50% refund for all written cancellations received on March 31, 2026, but received by April 7, 2026. No refund will be available on or after April 8, 2026. Phone cancellations will not be accepted.**

## **CONTINUING EDUCATION CREDIT**

The seminar will provide participants with **10.0 hours of Continuing Education Credit approved by NC BENHA. Please note that this seminar is NOT approved by the NAB/NCERS.**

**Schedules: (SCHEDULES ARE SUBJECT TO CHANGE)**

<u>Monday, April 20, 2026</u>	Registration begins	8:00 - 8:30 AM
	Class	8:30 - 2:30 PM
<u>Tuesday, April 21, 2026</u>	Class	8:30 - 2:30 PM

**NOTE: Completion of the Preceptor Seminar is only one requirement for certification as a preceptor. Subchapter 37D Section .0500 provides information relating to the requirements for certification. A Preceptor Application must be submitted prior to being issued a Preceptor Certificate. Please do not submit your application for Preceptor Certification until you have completed the Preceptor Seminar. Here's the link to the applications <http://www.ncbenha.org/forms.html>.**

**AS AN ADMINISTRATOR, DO YOU WANT TO LEARN HOW TO TRAIN AN AIT AND RUN A FACILITY SUCCESSFULLY?**

**COME TO THE PRECEPTOR SEMINAR.**

**REGISTRATION FORM**  
**PRECEPTOR SEMINAR**  
**Kingston Plantation**  
**APRIL 20<sup>th</sup> and 21<sup>st</sup>, 2026**  
**Myrtle Beach, South Carolina**

NAME \_\_\_\_\_

FACILITY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**Administrators will automatically receive 10.0 hours of continuing education credit.**  
**This seminar is NOT approved through the NAB.**

**REGISTRATION FEES:**

<b>Advanced Registration Fee:</b>	<b>prior to April 1, 2026</b>	<b>\$475.00</b>
<b>Late Registration Fee:</b>	<b>April 1, 2026 to April 8, 2026</b>	<b>\$495.00</b>

**REGISTRATION POLICIES:**

- Please use a separate form for each participant
- **Registration forms can be scanned and emailed or mailed**
- **Please scan and email your registration form. Credit card payment on our website [nhaboard@ncbenha.org](mailto:nhaboard@ncbenha.org).**
- **Payment must accompany the registration form if completed by mail or by email registration form with proof of the online credit card payment. Please visit our website [www.ncbenha.org](http://www.ncbenha.org) to make a credit card payment. Here's the link <https://www.member-base.net/nhaweb/SeminarPay.html> .**

**\*\*\*You will not be officially registered until this FORM & PAYMENT is received.\*\*\***

- Registrations accepted on a first-come basis.
- **A 50% handling fee will be retained for all written cancellations received on March 31, 2026 until April 7, 2026.**
- **No refund will be made for cancellations received on or after April 8, 2026.**
- Please note Preceptor Certification Requirements before Registering - Subchapter 37D Section .0500 of the Rules and Statutes for the Licensing of Nursing Home Administrator

**RETURN THIS FORM ALONG WITH THE APPROPRIATE REGISTRATION FEE TO**

NC Board of Examiners for NHA  
3733 National Drive, Suite 110  
Raleigh NC 27612  
919-571-4164  
[nhaboard@ncbenha.org](mailto:nhaboard@ncbenha.org)